The attached document entitled “Instructions for Bid Submissions” is incorporated into and forms a part of this Invitation to Bid.

Bidder Agrees to Comply with All Conditions Shown on this Form and Attached Terms and Conditions.

FAILURE TO MANUALLY SIGN MAY DISQUALIFY BID.

CHECK APPLICABLE F.O.B. DESIGNATION BELOW:

( ) F.O.B. Destination (Preferred)
( ) F.O.B. Shipping Point

DELIVERY TIME: ________________ CALENDAR DAYS
(Ability to make early delivery may determine award.)

TERMS OF PAYMENT FOR THE STATE OF TEXAS ARE NET 30.
PLEASE QUOTE ANY DISCOUNTS FOR EARLY PAYMENT.

BID TOTAL (INCLUDE FREIGHT): ____________________________

For Additional Information Contact Buyer:

Celina Mercado 512-471-2856

(CONTINUED)
The University of Texas at Austin prefers to email purchase orders directly to vendors. If you are able to accept a purchase order by email, please note the appropriate email address below:

_____________________________@_____________________________

TO DOWNLOAD THE COMPLETE BID PACKET, INCLUDING THE SPECIFICATION TITLED "01802055-MPCFM TEMPORARY STAFFING SERVICES FOR INTERCOLLEGIATE ATHLETIC EVENTS", HUB SUBCONTRACTING PLAN, AND SAMPLE SERVICES AGREEMENT, GO TO THE TEXAS COMPTROLLER OF PUBLIC ACCOUNTS ELECTRONIC STATE BUSINESS DAILY (ESBD), AT:

HTTP://WWW.TXSMARTBUY.COM/SP
(CHANGE SP TO LOWERCASE LETTERS)
UNDER SOLICITATION ID/PO NUMBER, PLEASE TYPE:
01802055-MPCFM
THEN CLICK SEARCH

BID RESPONSES MAY BE MAILED OR HAND DELIVERED TO THE UT AUSTIN PURCHASING OFFICE.

PLEASE NOTE: FAXED OR EMAILED BIDS WILL NOT BE ACCEPTED.

IN ACCORDANCE WITH GOV’T CODE 2161.252, THE CONTRACTING AGENCY HAS DETERMINED THAT SUBCONTRACTING OPPORTUNITIES ARE PROBABLE UNDER THIS CONTRACT. THEREFORE, BIDDERS, INCLUDING STATE OF TEXAS CERTIFIED HISTORICALLY UNDERUTILIZED BUSINESSES (HUBS), "MUST" COMPLETE AND SUBMIT A STATE OF TEXAS HUB SUBCONTRACTING PLAN (HSP) WITH THEIR SOLICITATION RESPONSE. FAILURE TO CORRECTLY COMPLETE AND RETURN HSP FORMS WILL RESULT IN DISQUALIFICATION OF THE BID FROM CONSIDERATION FOR AWARD.

CONTACT TIFFANY GIBSON, UT-AUSTIN HUB DIRECTOR, AT 512-471-2863, IF YOU HAVE ANY QUESTIONS ABOUT THE HUB SUBCONTRACTING POLICY.

THE UNIVERSITY OF TEXAS AT AUSTIN ("UNIVERSITY") ON BEHALF OF INTERCOLLEGIATE ATHLETICS ("ATHLETICS") REQUESTS BIDS IN RESPONSE TO THIS INVITATION TO BID ("ITB") NO. 01802055-MPCFM FROM QUALIFIED AND EXPERIENCED VENDORS ("BIDDER(S)") TO PROVIDE TEMPORARY STAFF SERVICES ON AN AS-NEEDED BASIS ("SERVICES").

IT MAY BE DETERMINED THAT HAVING SERVICES PROVIDED BY MULTIPLE SUCCESSFUL BIDDERS ("CONTRACTORS") IS IN THE BEST INTEREST OF THE UNIVERSITY, THEREFORE, UNIVERSITY RESERVES THE RIGHT TO MAKE MULTIPLE AWARDS AGAINST THIS ITB.

962-69

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<td>scope-no charge</td>
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NOTE: BIDDER MUST PROVIDE PRICING IN TABLE #1 OF THE BID SPECIFICATION (PAGE 26).
INSTRUCTIONS FOR BID SUBMISSIONS

All bid responses must be submitted, in person or by carrier, to the following address:

The University of Texas at Austin – Purchasing Office
1616 Guadalupe St.
UTA Building, Suite 3.302
Austin, TX  78701

Vendors hand delivering a response can find information about parking options at http://parking.utexas.edu/maps/images/visitor-map-1617.pdf. The Purchasing Office is located on the third floor of the University Administration Building (UTA), Suite 3.302. There is no charge for parking 0-30 minutes inside the Guadalupe Garage (GUG). Entrance to the garage is on 17th Street.

Bid Terms and Conditions are online at: https://utexas.app.box.com/v/bid-terms