The attached document entitled “Instructions for Bid Submissions” is incorporated into and forms a part of this Invitation to Bid.

Bidder Agrees to Comply with All Conditions Shown on this Form and Attached Terms and Conditions. 
FAILURE TO MANUALLY SIGN MAY DISQUALIFY BID.

![Company Information](https://purchasing.utexas.edu/)

Texas Vendor ID or FEI No.

Company Name

Address

City State Zip

Phone Number Fax Number

Contact Name

Vendor's Internal Reference Number, if Applicable

Ship To:

CRB (UT Data Center)
2200 COMAL ST
CRB, RM 1.111
AUSTIN TX 78722

CHECK APPLICABLE F.O.B. DESIGNATION BELOW:
( ) F.O.B. Destination (Preferred)
( ) F.O.B. Shipping Point

DELIVERY TIME: ________________ CALENDAR DAYS
(Ability to make early delivery may determine award.)

TERMS OF PAYMENT FOR THE STATE OF TEXAS ARE NET 30.
PLEASE QUOTE ANY DISCOUNTS FOR EARLY PAYMENT.

BID TOTAL (INCLUDE FREIGHT):

For Additional Information Contact Buyer:

Diane J Trimble 512-471-2861

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<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
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<td>If an award is made based on this request, the purchase order to the successful vendor shall be issued under and governed by The University of Texas at Austin's terms and conditions which may be viewed at <a href="https://utexas.app.box.com/v/order-terms-1">https://utexas.app.box.com/v/order-terms-1</a> Orders issued on federal funds are subject to additional University terms and conditions. Any additional terms and conditions, or additional agreements, attached to the vendor's response to this request will not be considered unless specifically referenced on our request form, and are then subject to review and acceptance or rejection by The University. Additional terms and conditions or agreements may result in disqualification of response.</td>
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(CONTINUED)
The University of Texas prefers to email purchase orders directly to vendors. If you are able to accept a purchase order by email, please note the appropriate email address below:

_____________________________@_____________________________

TO DOWNLOAD THE COMPLETE BID PACKET, INCLUDING THE SPECIFICATION, HUB SUBCONTRACTING PLAN (HSP), AND SAMPLE AGREEMENT, GO TO THE TEXAS COMPTROLLER OF PUBLIC ACCOUNTS ELECTRONIC STATE BUSINESS DAILY (ESBD), AT:

HTTP://WWW.TXSMARTBUY.COM/SP

UNDER THE SOLICITATION ID NUMBER, ENTER: 01901403-MPDJT THEN CLICK "SEARCH"

THE INDIVIDUAL LISTED BELOW MAY BE CONTACTED FOR CLARIFICATION OF THE SPECIFICATIONS. BIDDERS SHOULD DIRECT ALL QUESTIONS, IN WRITING, TO THE FOLLOWING UNIVERSITY OF TEXAS AT AUSTIN PURCHASING OFFICE CONTACT:

DIANE TRIMBLE
512-471-2861
DTRIMBLE@AUSTIN.UTEXAS.EDU

BID RESPONSES MAY BE MAILED OR HAND DELIVERED TO THE UT AUSTIN PURCHASING OFFICE. INDICATE THE ITB NUMBER "01901403-MPDJT" ON THE OUTSIDE OF THE BID SUBMISSION.

1616 GUADALUPE ST.
UTA BUILDING, SUITE 3.302
AUSTIN, TX 78701

PLEASE NOTE: EMAILED OR FAXED BIDS WILL NOT BE ACCEPTED.

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IN ACCORDANCE WITH GOV'T CODE 2161.252, THE CONTRACTING AGENCY HAS DETERMINED THAT SUBCONTRACTING OPPORTUNITIES ARE PROBABLE UNDER THIS CONTRACT. THEREFORE, BIDDERS, INCLUDING STATE OF TEXAS CERTIFIED HISTORICALLY UNDERUTILIZED BUSINESSES (HUBS), "MUST" COMPLETE AND SUBMIT A STATE OF TEXAS HUB SUBCONTRACTING PLAN (HSP) WITH THEIR BID. FAILURE TO CORRECTLY COMPLETE AND RETURN HSP FORMS WILL RESULT IN DISQUALIFICATION OF THE BID FROM CONSIDERATION FOR AWARD.

CONTACT TIFFANY DOCKERY GIBSON, UT AUSTIN HUB DIRECTOR, AT 512-471-2863, IF YOU HAVE ANY QUESTIONS ABOUT THE HUB SUBCONTRACTING POLICY OR QUESTIONS ABOUT COMPLETING THE HUB SUBCONTRACTING FORM.

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THIS INVITATION TO BID (ITB) IS TO PROVIDE REPLACEMENT OF THE ELECTRONIC PHYSICAL SECURITY SYSTEM (EPSS) PER ATTACHED SPECIFICATION. SUCCESSFUL BIDDER MUST MEET ALL MINIMUM REQUIREMENTS (REF. SECTION 5.1, SPECIFICATION) AND PROVIDE CUSTOMER REFERENCES.

INITIAL HERE _________ TO CONFIRM YOU MEET ALL MINIMUM REQUIREMENTS, INCLUDING HAVING 5 YEARS OF EXPERIENCE, AND HAVE PROVIDED ALL ITEMS LISTED UNDER "SUBMITTAL REQUIREMENTS" (REF. ITEM #2 OF THIS DOCUMENT).

**********************************************************

KEY EVENTS SCHEDULE

- DATE ITB ISSUED JANUARY 16, 2019

(CONTINUED)
ITEM | DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | EXTENSION
---|---|---|---|---|---
- MANDATORY PRE-BID CONFERENCE | JANUARY 23, 2019  
(REF. SPECIFICATION SECTION 3) | | | | |
- DEADLINE FOR QUESTIONS/CONCERNS | JANUARY 28, 2019 | | | | |
- BID OPENING DATE | 2:30 P.M. CST ON FEBRUARY 6, 2019 | | | | |
990-50 | REPLACEMENT OF EPSS PER SPECIFICATION TITLED "SPECIFICATION FOR REPLACEMENT OF ELECTRONIC PHYSICAL SECURITY SYSTEM (EPSS) FOR UNIVERSITY DATA CENTER" | 1 | lot | | |
| INSERT PROJECT GRAND TOTAL (REF. SECTION 6.1, SPECIFICATION) | | | | | |
1 INSERT HERE ____________ TOTAL WEEKS FOR IMPLEMENTATION | 1 | Del-No Charge | | |
| SCHEDULE (REF. SECTION 6.3, SPECIFICATION) | | | | | |

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SUBMITTAL REQUIREMENTS:

THE FOLLOWING INFORMATION IS REQUIRED TO BE SUBMITTED WITH THE BID RESPONSE. FAILURE TO PROVIDE THE REQUIRED INFORMATION MAY RESULT IN DISQUALIFICATION OF THE BID.

1. SIGNED AND COMPLETED UNIVERSITY BID INVITATION FORM
2. SIGNED AND COMPLETED HUB SUBCONTRACTING PLAN (HSP)
3. COMPLETED SPECIFICATION SECTION 6: PRICING AND DELIVERY SCHEDULE
4. PROOF OF "GENETEC UNIFIED ELITE PARTNER" STATUS (PDF OF CERTIFICATION) (REF. SECTION 5.1.1, SPECIFICATION)
5. ADDRESS OF BIDDER'S OFFICE IN THE AUSTIN AREA WITHIN 60 MILES OF THE UNIVERSITY (REF. SECTION 5.1.3, SPECIFICATION)
6. BIDDER MUST PROVIDE INFORMATION REGARDING THE FOLLOWING:
   - LENGTH OF TIME THEY HAVE BEEN IN THE BUILDING SECURITY BUSINESS
   - DESCRIPTION, INCLUDING QUANTITY, OF SIMILAR PROJECTS THE BIDDER HAS COMPLETED, INCLUDING ANY EXAMPLES OF A DEPLOYMENT, UPGRADE, OR REMOVAL OF A LARGE EPSS/BACS SYSTEM USING GENETEC SYNERGIS ENTERPRISE SOFTWARE, GENETEC SYNERGIS CLOUFLINK AND MERCURY M5 BRIDGE AND PANEL DEVICES.
7. BIDDER MUST PROVIDE REFERENCES FROM THREE (3) OF BIDDER'S CUSTOMERS FROM THE PAST FIVE (5) YEARS FOR SERVICES THAT ARE SIMILAR IN SCOPE, SIZE AND COMPLEXITY TO THE SERVICES DESCRIBED IN THIS ITB. PROVIDE THE FOLLOWING INFORMATION FOR EACH CUSTOMER:
   - CUSTOMER NAME AND ADDRESS
   - CONTACT NAME WITH EMAIL ADDRESS AND PHONE NUMBER
   - LENGTH OF BUSINESS RELATIONSHIP
   - DESCRIPTION AND SCALE OF SERVICES PROVIDED BY BIDDER
8. BIDDER MUST SUBMIT A PROVISIONAL PROJECT PLAN INCLUDING, BUT NOT LIMITED TO:
   - IDENTIFICATION OF TASKS TO BE PERFORMED;
   - WORK PLAN INCLUDING PRELIMINARY INSPECTION/SURVEY AND DEPLOYMENT;
   - ESTIMATED TIME FRAMES AND MILESTONES;
   - PROJECT MANAGEMENT METHODOLOGY; AND
   - IMPLEMENTATION STRATEGY
INSTRUCTIONS FOR BID SUBMISSIONS

All bid responses must be submitted, in person or by carrier, to the following address:
The University of Texas at Austin – Purchasing Office
1616 Guadalupe St.
UTA Building, Suite 3.302
Austin, TX 78701

Vendors hand delivering a response can find information about parking options at http://parking.utexas.edu/maps/images/visitor-map-1617.pdf. The Purchasing Office is located on the third floor of the University Administration Building (UTA), Suite 3.302. There is no charge for parking 0-30 minutes inside the Guadalupe Garage (GUG). Entrance to the garage is on 17th Street.

Bid Terms and Conditions are online at: https://utexas.app.box.com/v/bid-terms