The attached document entitled “Instructions for Bid Submissions” is incorporated into and forms a part of this Invitation to Bid.

Bidder Agrees to Comply with All Conditions Shown on this Form and Attached Terms and Conditions. FAILURE TO MANUALLY SIGN MAY DISQUALIFY BID.

Check below if preference is claimed under TAC Title 34, Part 1, Chapter 20, Subchapter C, Section §20.38

☐ Texas Bidder.
☐ Texas and United States products and Texas services.
☐ Products of persons with mental or physical disabilities.
☐ Recycled, remanufactured or environmentally sensitive products.
☐ Energy efficient products.
☐ Rubberized asphalt paving material.
☐ Recycled motor oil and lubricants.
☐ Products and services from economically depressed or blighted areas as defined in Texas Government Code, §2306.004 or that meet the definition of a historically underutilized business zone as defined by 15 U.S.C. §632(p).
☐ Products produced at a facility located on property for which the owner has received a certificate of completion under §361.609, Health and Safety Code, if the goods meet state specifications regarding quantity, quality, delivery, life cycle costs, and price.
☐ Vendors that meet or exceed air quality standards.

Federally Certified Small/Small Disadvantaged Businesses
Bidder will list all certifications under any federally recognized business program:

Texas Vendor ID or FEI No.

Company Name

Address

City State Zip

Phone Number Fax Number

Contact Name

Vendor’s Internal Reference Number, if Applicable

Ship To:

DOCUMENT SOLUTIONS
2706 MONTOPOLIS DR
MRC, BLDG MR1
AUSTIN TX 78741

CHECK APPLICABLE F.O.B. DESIGNATION BELOW:

☐ F.O.B. Destination (Preferred)
☐ F.O.B. Shipping Point

DELIVERY TIME: ________________ CALENDAR DAYS
(Ability to make early delivery may determine award.)

TERMS OF PAYMENT FOR THE STATE OF TEXAS ARE NET 30. PLEASE QUOTE ANY DISCOUNTS FOR EARLY PAYMENT.

BID TOTAL (INCLUDE FREIGHT):

For Additional Information Contact Buyer:

Celina Mercado 512-471-2856

If an award is made based on this request, the purchase order to the successful vendor shall be issued under and governed by The University of Texas at Austin's terms and conditions which may be viewed at https://utexas.app.box.com/v/order-terms-1

Orders issued on federal funds are subject to additional University terms and conditions. Any additional terms and conditions, or additional agreements, attached to the vendor's response to this request will not be considered unless specifically referenced on our request form, and are then subject to review and acceptance or rejection by The University. Additional terms and conditions or agreements may result in disqualification of response.

(Continued)
The University of Texas prefers to email purchase orders directly to vendors. If you are able to accept a purchase order by email, please note the appropriate email address below:

_____________________________@_____________________________

TO DOWNLOAD THE COMPLETE BID PACKET, GO TO THE TEXAS COMPTROLLER OF PUBLIC ACCOUNTS ELECTRONIC STATE BUSINESS DAILY (ESBD), AT:

HTTP://WWW.TXSMARTBUY.COM/SP
UNDER "SOLICITATION ID NUMBER," TYPE: 01901604-MPCFM
THEN CLICK "SEARCH".

THE INDIVIDUAL LISTED BELOW MAY BE CONTACTED FOR CLARIFICATION OF THE SPECIFICATIONS. BIDDERS SHOULD DIRECT ALL QUESTIONS, IN WRITING, TO THE FOLLOWING UT AUSTIN PURCHASING OFFICE CONTACT:

CELINA MERCADO
C.MERCADO@AUSTIN.UTEXAS.EDU

BID RESPONSES MAY BE MAILED OR HAND DELIVERED TO THE UT AUSTIN PURCHASING OFFICE. INDICATE THE ITB NUMBER "01901604-MPCFM" ON THE OUTSIDE OF THE BID SUBMISSION.

1616 GUADALUPE ST.
UTA BUILDING, SUITE 3.302
AUSTIN, TX 78701

NOTE: FAXED OR EMAILED BIDS WILL **NOT** BE ACCEPTED.

THE UNIVERSITY OF TEXAS AT AUSTIN ("UNIVERSITY") ON BEHALF OF DOCUMENT SOLUTIONS REQUESTS BIDS IN RESPONSE TO THIS INVITATION TO BID NO. 01901604-MPCFM ("ITB") FROM QUALIFIED AND EXPERIENCED VENDORS ("BIDDERS") TO PROVIDE A HEIDELBERG STAHLFOLDER BH-66 OR EQUIVALENT FOLDING MACHINE.

BIDS FOR EQUIVALENT EQUIPMENT MUST BE COMPATIBLE WITH STAHL EQUIPMENT.

NOTE: UNIVERSITY RESERVES THE RIGHT, AT ITS SOLE DISCRETION, TO DETERMINE WHETHER PRODUCT MEETS SPECIFICATION.

BIDDERS TO PROVIDE PRICING FOR THE FOLLOWING LINE ITEMS:

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>EXTENSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>700-27</td>
<td>HEIDELBERG STAHLFOLDER BH-66 OR EQUIVALENT</td>
<td>1</td>
<td>Each</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FOLDING MACHINE MUST INCLUDE THE FOLLOWING SPECIFICATIONS:
- MAXIMUM SHEET SIZE:
  - 66 X 128 CM (RFH.1)
  - 66 X 120 CM (FFH.1/FFH.1)
- MINIMUM SHEET SIZE: 14 X 18 CM
- MAXIMUM SPEED: 200 M/MIN
- FEEDER RFH-66.1
- ROUND CONTINUOUS FEEDER RFH.1
- 207V-243V/60HZ TWO-STAGE COMPRESSOR
- BUCKLE PLATE STATION BUH-66.1, 1ST STAT
- 1ST STATION 4 BUCKLE PLATES
- SOFT-PU FOLDING ROLLERS 1ST STATION
- BUCKLE PLATE STATION BUH-66.1, 2ND STAT
- 2ND STATION 66 CM 4 BUCKLE PLATES

(CONTINUED)
<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>EXTENSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>INSTALLATION</td>
<td>1</td>
<td>Job</td>
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<td></td>
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<td>3</td>
<td>TRAINING</td>
<td>1</td>
<td>Job</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>700-27</td>
<td>1</td>
<td>Lot</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ESTIMATED DELIVERY/FREIGHT FOR ENTIRE ORDER</td>
<td>1</td>
<td>Lot</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

BID SUBMITTAL CHECKLIST

EACH BIDDER MUST SUBMIT THE FOLLOWING WITH THEIR BID:

A) SIGNED AND COMPLETED UNIVERSITY BID INVITATION FORM
B) EQUIPMENT SPECIFICATION SHEET

NOTE: UNIVERSITY BID INVITATION FORM MUST BE SIGNED IN PEN. DIGITAL SIGNATURES ON THE BID FORM ARE NOT ALLOWED. BIDDER MUST ENTER THE UNIT PRICE AND EXTENSION TOTAL ON THE BID FORM.

FAILURE TO SUBMIT THE ITEMS LISTED ABOVE MAY RESULT IN DISQUALIFICATION OF THE VENDOR'S BID.

THIS ITB MAY BE CANCELLED IF IT IS IN THE BEST INTEREST OF THE UNIVERSITY.
INSTRUCTIONS FOR BID SUBMISSIONS

All bid responses must be submitted, in person or by carrier, to the following address:

The University of Texas at Austin – Purchasing Office
1616 Guadalupe St.
UTA Building, Suite 3.302
Austin, TX  78701

Vendors hand delivering a response can find information about parking options at http://parking.utexas.edu/maps/images/visitor-map-1617.pdf. The Purchasing Office is located on the third floor of the University Administration Building (UTA), Suite 3.302. There is no charge for parking 0-30 minutes inside the Guadalupe Garage (GUG). Entrance to the garage is on 17th Street.

Bid Terms and Conditions are online at: https://utexas.app.box.com/v/bid-terms