Return sealed bids to:
THE UNIVERSITY OF TEXAS AT AUSTIN
Purchasing Office
1616 Guadalupe St.
UTA Building, Suite 3.302
Austin, Texas 78701
Phone 512-471-4266
https://purchasing.utexas.edu/

MAIL DATE: 04/22/2019
BID OPENING DATE: 05/08/2019 2:30 P.M.
DEPARTMENT: BUREAU OF ECONOMIC GEOLOGY

The attached document entitled “Instructions for Bid Submissions” is incorporated into and forms a part of this Invitation to Bid.

Bidder Agrees to Comply with All Conditions Shown on this Form and Attached Terms and Conditions.
FAILURE TO MANUALLY SIGN MAY DISQUALIFY BID.

Texas Vendor ID or FEI No.

Company Name

Address

City State Zip

Phone Number Fax Number

Contact Name

Vendor’s Internal Reference Number, if Applicable

Ship To:

BUREAU OF ECONOMIC GEOLOGY
10100 BURNET RD
PRC 130
AUSTIN TX 78758

CHECK APPLICABLE F.O.B. DESIGNATION BELOW:
( ) F.O.B. Destination (Preferred)
( ) F.O.B. Shipping Point

DELIVERY TIME: ___________________ CALENDAR DAYS
(Ability to make early delivery may determine award.)

TERMS OF PAYMENT FOR THE STATE OF TEXAS ARE NET 30.
PLEASE QUOTE ANY DISCOUNTS FOR EARLY PAYMENT.

BID TOTAL (INCLUDE FREIGHT): ________________________

For Additional Information Contact Buyer:

Michelle K Jones 512-471-2882

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If an award is made based on this request, the purchase order to the successful vendor shall be issued under and governed by The University of Texas at Austin's terms and conditions which may be viewed at https://utexas.app.box.com/v/order-terms-1
Orders issued on federal funds are subject to additional University terms and conditions. Any additional terms and conditions, or additional agreements, attached to the vendor's response to this request will not be considered unless specifically referenced on our request form, and are then subject to review and acceptance or rejection by The University. Additional terms and conditions or agreements may result in disqualification of response.

(CONTINUED)
The University of Texas prefers to email purchase orders directly to vendors. If you are able to accept a purchase order by email, please note the appropriate email address below:

_____________________________@_____________________________

TO DOWNLOAD THE COMPLETE BID PACKET, GO TO THE TEXAS COMPTROLLER OF PUBLIC ACCOUNTS ELECTRONIC STATE BUSINESS DAILY (ESBD), AT:

HTTP://WWW.TXSMARTBUY.COM/SP
UNDER "SOLICITATION ID NUMBER," TYPE: 01901693-MPMKJ
THEN CLICK "SEARCH".

THE INDIVIDUAL LISTED BELOW MAY BE CONTACTED FOR CLARIFICATION OF THE SPECIFICATIONS. BIDDERS SHOULD DIRECT ALL QUESTIONS, IN WRITING, TO THE FOLLOWING UT AUSTIN PURCHASING OFFICE CONTACT:

MICHELLE JONES
MICHELLE.JONES@AUSTIN.UTEXAS.EDU

BID RESPONSES MAY BE MAILED OR HAND DELIVERED TO THE UT AUSTIN PURCHASING OFFICE. INDICATE THE ITB NUMBER "01901693-MPMKJ" ON THE OUTSIDE OF THE BID SUBMISSION.

1616 GUADALUPE ST.
UTA BUILDING, SUITE 3.302
AUSTIN, TX 78701

*NOTE: FAXED OR EMAILED BIDS WILL **NOT** BE ACCEPTED.

THE UNIVERSITY OF TEXAS AT AUSTIN ("UNIVERSITY") ON BEHALF OF THE BUREAU OF ECONOMIC GEOLOGY ("BEG") REQUESTS BIDS IN RESPONSE TO THIS INVITATION TO BID NO. 01901693-MPMKJ ("ITB") FROM QUALIFIED AND EXPERIENCED VENDORS ("BIDDERS") FOR MUD-ROTARY DRILLING SERVICES AND CONSTRUCTION OF SHALLOW WATER WELLS FOR ENVIRONMENTAL MONITORING AND RESEARCH ("SERVICES") IN WEST TEXAS.

THE UNIVERSITY INTENDS TO ISSUE A PURCHASE ORDER ("PO") FOR SERVICES WITH THE SUCCESSFUL BIDDER ("CONTRACTOR"). CONTRACTOR IS EXPECTED TO START WORK BETWEEN MAY AND JUNE 2019, OR UPON FULL MUTUAL AGREEMENT ON BOTH PARTIES.

ANY AGREEMENT RESULTING FROM THIS ITB MAY BE TERMINATED BY EITHER PARTY UPON RECEIPT OF THIRTY (30) DAYS WRITTEN NOTICE.

NOTE: AWARDED BIDDER MUST PROVIDE PROOF OF REQUIRED INSURANCE PRIOR TO START OF SERVICES.

INITIAL HERE _______ TO CONFIRM BIDDER MEETS ALL MINIMUM REQUIREMENTS, INCLUDING BEING IN BUSINESS FOR TWO (2) YEARS WITH DOCUMENTED EXPERIENCE WITH APPROPRIATE DRILLING METHODS.

BIDDERS TO PROVIDE PRICING FOR THE FOLLOWING:

962-96

1 MUD-ROTARY DRILLING SERVICES IN WEST TEXAS PER ASSOCIATED DOCUMENT TITLED "GENERAL SPECIFICATION AND PRICING SHEET."

ENTER GRAND TOTAL PRICING (REF. SECTION # 4 - PRICING).

(CONTINUED)
BIDDER MUST USE TABLE # 1 OF THE PRICING SHEET (REF. SECTION # 4) TO CALCULATE GRAND TOTAL. GRAND TOTAL ENTERED MUST MATCH SECTION #4 - PRICING GRAND TOTAL.

BID SUBMITTAL CHECKLIST

EACH BIDDER MUST SUBMIT THE FOLLOWING WITH THEIR BID:

A) SIGNED AND COMPLETED UNIVERSITY BID INVITATION FORM.

B) REFERENCES FROM THREE (3) OF BIDDER'S CUSTOMERS THAT ARE SIMILAR IN SCOPE, SIZE, AND COMPLEXITY TO THE SERVICES AND VALIDATE BIDDER MEETS THE MINIMUM REQUIREMENT OF TWO (2) YEARS IN BUSINESS AS DESCRIBED IN THIS ITB. PROVIDE THE FOLLOWING INFORMATION FOR EACH REFERENCE:

- CUSTOMER NAME AND ADDRESS;
- CONTACT NAME WITH EMAIL ADDRESS AND PHONE NUMBER;
- TIME PERIOD IN WHICH WORK WAS PERFORMED; AND
- SHORT DESCRIPTION OF WORK PERFORMED OF A SIMILAR SIZE AND/OR SCOPE.

C) COMPLETED PRICING SHEET (REF. SECTION #4). INCLUDE WATER REQUIREMENTS (REF. SECTION #3.3) AND EQUIPMENT LIST THAT WILL BE USED FOR SERVICES. INCLUDE THE MAKE, MODEL, AND YEAR OF DRILLING RIG. PRICING SHEET MUST INCLUDE CONTINGENCY HOURLY RATE IN CASE OF UNFORESEEN DELAYS.

D) CURRENT TEXAS WATER WELL DRILLER'S LICENSE.

NOTE: UNIVERSITY BID INVITATION FORM MUST BE SIGNED IN PEN. DIGITAL SIGNATURES ON THE BID FORM ARE NOT ALLOWED. BIDDER MUST ENTER THE UNIT PRICE AND EXTENSION TOTAL ON THE BID FORM.

FAILURE TO SUBMIT THE ITEMS LISTED ABOVE MAY RESULT IN DISQUALIFICATION OF THE VENDOR'S BID.

THIS ITB MAY BE CANCELLED IF IT IS IN THE BEST INTEREST OF THE UNIVERSITY.
INSTRUCTIONS FOR BID SUBMISSIONS

All bid responses must be submitted, in person or by carrier, to the following address:

The University of Texas at Austin – Purchasing Office
1616 Guadalupe St.
UTA Building, Suite 3.302
Austin, TX 78701

Vendors hand delivering a response can find information about parking options at http://parking.utexas.edu/maps/images/visitor-map-1617.pdf. The Purchasing Office is located on the third floor of the University Administration Building (UTA), Suite 3.302. There is no charge for parking 0-30 minutes inside the Guadalupe Garage (GUG). Entrance to the garage is on 17th Street.

Bid Terms and Conditions are online at: https://utexas.app.box.com/v/bid-terms