

I 310C
Spring 2025



Course Information

Instructional Mode: Face-to-face
Meeting Times: Mon/Wed 05:00 PM - 06:30 PM
Meeting Location: SZB 2.802
Unique Number: 28135

Additional Sections:

Instructor

Ayse Gursoy
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Welcome Message

Welcome to I310C!

Catalog Description

Examine the fundamentals of managing; describing; organizing; preserving; and providing access to data and information in a wide range of technological forms.

Overview of the Class

All instructions, assignments, readings, rubrics and essential information will be on the Canvas website at

utexas.instructure.com. Check Canvas regularly. **Changes** to the schedule may be made at my discretion if circumstances require. I will announce any such changes in class and will also communicate them via a Canvas announcement. It is your responsibility to note these changes when announced, and I will do my best to ensure that you are notified of changes with as much advance notice as possible.

Schedule of weekly topics and assignments - matches Canvas Schedule.

Week	Date	Class Topic	Out of Class Activities	Assignments Due
1.	1/13-1/15	Introduction to the class, major assignments		
2.	1/22	Introduction to Cultural Heritage Informatics	Foote, 1990	Discussion Question [DQ]
3.	1/27-1/29	Libraries	ELIS, 2018; FRBR, 2009	DQ,
4.	2/3-2/5	Metadata	ELIS, 2018; Dappert and Farquhar, 2009	DQ,
5.	2/10-2/12	Archives	ELIS, 2018; Yeo, 2007	DQ, Select Case Study to lead Discussion
6.	2/17-2/19	Preservation	Schellenberg, 1961; Theimer, 2012	DQ, Concept Report
7.	2/24-2/26	Programming and Command Line		Concept Report Peer Review
8.	3/3-3/5	Digital Libraries	Tarver et al., 2014; Carlyle, 1999; Texas Digital Library	DQ, DL
9.	3/10-3/12	Fan Fiction Metadata	Bullard, 2014; Johnson, 2014; Archive of Our Own	DQ, DL

Week	Date	Class Topic	Out of Class Activities	Assignments Due
10.	3/24-3/26	Social Media Archiving	Zubiaga, 2018; Acker and Kriesberg, 2017; twarc (command-line tool from Documenting the Now)	DQ, DL
11.	3/31-4/2	Video Game Preservation (Museums)	Lee et al., 2013; Galloway, 2011; Smithsonian Art of Video Games Exhibit (2014)	DQ, DL
12.	4/7-4/9	Archives and Climate Resiliency	Mazurczyk et al., 2018; Tansey, 2015; NOAA Sea Level Rise Prediction Map	DQ, DL Case Report due at end of week
13.	4/14-4/16	Presentation Workshopping		Discussion Reflection Due
14.	4/21-4/23	Presentations		Final Presentations
15.	4/28	Class Wrap-up + Paper Questions		Final Paper

Pre-Requisites for the Course

Prerequisite: Informatics 301.

Learning Outcomes

At the conclusion of this course, students will be able to:

- Identify key concepts within cultural heritage

- Distinguish between different cultural heritage institutions in terms of context, goals, and systems
- Articulate a research question that links concrete examples to theoretical frameworks
- Lead a small group discussion on a given topic

Grading Policy

Excused late work will be accepted in all circumstances. Unexcused late work will be accepted in many circumstances. For discussion questions, I expect you to post the questions by the deadline to be able to use the questions in class. However, there is no penalty for discussion questions. For all other assignments, a late penalty of no more than 10% per day will be assessed, with a maximum deduction of 30%. Completing assignments on time will help you move smoothly throughout the semester, but if you do fall behind, I do not want to punish you for attempting to catch up. I can work with you to craft a schedule.

I will use the following grade breakdown for class. Please note that Canvas may not update properly if there are incomplete assignments. If an assignment is late, I may assign a grade of 0 (zero) until the assignment is updated in order to avoid unpleasant grade surprises.

Grade breakdown for class

Grade	Cutoff
A	94%
A-	90%
B+	87%
B	84%
B-	80%
C+	77%
C	74%
C-	70%
D+	67%
D	64%
D-	60%
F	<60%

Overview of all Major Course Requirements and Assignments

The following table represents how you will demonstrate your learning and how we will assess the degree to which you have done so.

Assessment Overview

Assignments	Points Possible	Percent of Total Grade
Concept Report	10	10
Concept Report Peer Review	5	5
Case Report	10	10
Discussion Leading	15	15
Discussion Leading Reflection	5	5
Final Paper	25	25
Final Presentation	10	10
Attendance and Participation	10	10

Canvas Assignments

Due Date	Assignment Name	Points
	Confusing Terminology Thread	0
9/16/24	Week 4	1
1/22/25	Week 2	1
1/27/25	Week 3	1
2/10/25	Week 5	1
2/17/25	Week 6	1
2/23/25	Concept Report	10
3/3/25	Concept Report Peer Review	5
3/3/25	Week 8	1
3/10/25	Week 9	1
3/17/25	Week 10	1
3/24/25	Week 11	1

Due Date	Assignment Name	Points
3/31/25	Week 12	1
4/6/25	Case Report	0
4/7/25	Week 13	1
4/12/25	Discussion Leader	15
4/13/25	Discussion Leader Reflection	5
4/23/25	Presentation DQs	0
4/28/25	Final Paper	25
4/28/25	Final Presentation	10
4/28/25	Readings Feedback (1 point)	1
4/28/25	Roll Call Attendance	10

Required Course Materials

Canvas

All required course material will be provided through Canvas/UT Libraries.

Final Exam Date and Time

This course does not have a final exam. Instead, you will complete a final paper and final presentation.

Generative Artificial Intelligence

In this course, we may discuss generative AI tools to explore their impact on the topics of the course. I expect that if you submit written work, that you do not use generative AI tools in the drafting, editing, or researching of this written work. I may allow generative AI tools for specific assignments which will be clearly labeled, and I expect citations of the generative AI output.

Please note that any time you use a tool to help with citations, even a citation manager like Zotero, you are fully responsible for checking that the citations are valid and correct.

Class Canvas Site

This class is using the Lectures Online recording system. This system records the audio and video material presented in class for you to review after class. Links for the recordings will appear in the Lectures Online tab on the Canvas page for this class. You will find this tab along the left side navigation in Canvas.

To review a recording, simply click on the Lectures Online navigation tab and follow the instructions presented to you on the page. You can learn more about how to use the Lectures Online system at <http://sites.la.utexas.edu/lecturesonline/students/how-to-access-recordings/>.

You can find additional information about Lectures Online at: <https://sites.la.utexas.edu/lecturesonline/>.

Notice of Academic Accommodations from Disability and Access (D&A)

Accessible/Compliant Statement:

If you are a student with a disability, or think you may have a disability, and need accommodations please contact Disability and Access (D&A). You may refer to D&A's website for contact and more information: <http://community.utexas.edu/disability/>. If you are already registered with D&A, please deliver your Accommodation Letter to me as early as possible in the semester so we can discuss your approved accommodations.

Accessible, Inclusive, and Compliant Statement:

The university is committed to creating an accessible and inclusive learning environment consistent with university policy and federal and state law. Please let me know if you experience any barriers to learning so I can work with you to ensure you have equal opportunity to participate fully in this course. If you are a student with a disability, or think you may have a disability, and need accommodations please contact Disability and Access (D&A). Please refer to D&A's website for contact and more information: <http://community.utexas.edu/disability/>. If you are already registered with D&A , please deliver your Accommodation Letter to me as early as possible in the semester so we can discuss your approved accommodations and needs in this course.

Counseling and Mental Health Center (CMHC)

Students who are struggling for any reason and who believe that it might impact their performance in the course are urged to reach out to Bryce Moffett if they feel comfortable. This will allow her to provide any resources or accommodations that she can. If immediate mental health assistance is needed, call the Counseling and Mental Health Center (CMHC) at 512-471-3515 or you may also contact Bryce Moffett, LCSW (iSchool CARE counselor) at 512-232-4449. Bryce's office is located in FAC18S and she holds drop in Office Hours on Wednesday from 2-3pm. For urgent mental health concerns, please contact the CMHC 24/7 Crisis Line at 512-471-2255.

Important Safety Information

Carrying of Handguns on Campus

Students in this class should be aware of the following university policies related to Texas' Open Carry Law:

- Students in this class who hold a license to carry are asked to [review the university policy regarding campus carry](#).
- Individuals who hold a license to carry are eligible to carry a concealed handgun on campus, including in most outdoor areas, buildings and spaces that are accessible to the public, and in classrooms.
- It is the responsibility of concealed-carry license holders to carry their handguns on or about their person at all times while on campus. Open carry is NOT permitted, meaning that a license holder may not carry a partially or wholly visible handgun on campus premises or on any university driveway, street, sidewalk or walkway, parking lot, parking garage, or other parking area.

University Policies and Resources for Students Canvas Page

This Canvas [page](#) is a supplement to all UT syllabi and contains University policies and resources that you can refer to as you engage with and navigate your courses and the university.