

EDP 196

School Psychology Internship Colloquium

FALL, 2015

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The class will meet 1-2 pm Wednesdays, in room 523 Sanchez Building.

Course Topics & Timeline

Required Reading: Williams-Nickelson, C., Prinstein, M. J., & Keilin, W. G. (2012). *Internships in Psychology: The APAGS workbook for writing successful applications and finding the right match* (3rd.). American Psychological Association: Washington, DC.

Recommended: Pressfield, S. (2011). *Do the work! Overcome resistance and get out of your own way*. The Domino Project.

Date	Topic
August 26	Overview of Timeline & Process
Sept 2	Review APPIC & SP application process & guidelines Read chs. 1 & 2 & relevant sections of ch. 8 Visit APPIC website: 1. The AAPI 2. The Directory 3. The MATCH-News E-mail list
Sept 9	Draft of curriculum vita due (ch. 4). Read <i>Do the work!</i>
Sept 16	Read <i>Do the work!</i> again. Due: 1. Clinical hours calculation (ch. 2) 2. Initial list of your internship sites & application deadlines, 3. Your perceived strengths & weaknesses (3 rd person) 4. A short description of what looking for in an internship
Sept 23	Draft of essay 1 (Autobiographical statement) (ch. 3)
Sept 30	Draft of essay 3 (Diversity) (ch. 3)
Oct 7	Draft of essay 4 (Research Interests) (ch. 3)
Oct 14	Draft of essay 2 (Theoretical orientation) (ch. 3)

Oct 21	Draft of a cover letter (ch. 3)
Oct 23	Draft of complete application
Oct 28	Interview process (ch 5)
Nov 4	Interview process & role play (Bring to class questions to ask of your site in the interview)
Nov 11	Beyond the interview: the match process (ch 6)
Nov 18	To be determined...
Nov 25	Thanksgiving
Nov 30- December 4	Mock interviews (some time during this week)

Critical dates for you to keep in mind:	
Aug 26 – Sept 16	Arrange recommendation letters with faculty and others. Let them know there is a standardized form this year
September/October	Submit to APPIC your Match registration
Sept 24	Get packets of information to your recommendation letter writers
Oct 7	Faculty members should have recommendation letters completed
Oct 15	Successful completion of your dissertation proposal meeting by this date. Register for the match after completion.
Oct 19	Submit portion of APPI I need to approve (Summary of Doctoral Training, including hours, program info) before this date, along with updated strengths/weaknesses
Nov 1	Earliest internship application deadline
December	Internship interviews start. Most are in January
Feb 3	Submit rank order for the Match (Phase I). It would be smart to do this early (computers crash!)
Feb 19	APPIC Match Day, Phase I (official results of the Match released)
Feb 25	Application submission deadline, phase II
March 14	Submit rank order for the Match, phase II
March 21	APPIC Phase II Match day
End of second summer session	Last day to defend dissertation in order to get reduced registration costs (see SP Student Handbook)

Internship Application Checklist	
1. Compute practicum hours	
2. Begin working through the APPIC application	
3. Use the APPIC Directory to find sites that match your interests	
4. Register for the Match	
5. Prepare curriculum vitae	
6. Request letters of recommendation	
7. Draft application essays	
8. Complete the AAPI	
9. Write individualized cover letters	
10. Submit completed applications	
YOU DID IT! RELAX and WAIT, and then:	
1. Begin to schedule interviews	
2. Practice a sample case presentation	
3. Review materials for each site	
4. Compose your questions for internship sites	
5. Send thank you notes/follow-up letters	
6. Submit rank order for the Match before the deadline	