

## EDP 194 School Psychology Internship Colloquium

FALL, 2016 (UNIQUE = 10955)  
HOW DO YOU EAT AN ELEPHANT?

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The class will meet 1-2 pm Wednesdays, in room 526 Sanchez Building.

### Course Topics & Timeline

*Required Reading:* Williams-Nickelson, C., Prinstein, M. J., & Keilin, W. G. (2012). *Internships in Psychology: The APAGS workbook for writing successful applications and finding the right match* (3rd.). American Psychological Association: Washington, DC.

*Recommended:* Pressfield, S. (2011). *Do the work! Overcome resistance and get out of your own way*. The Domino Project.

Date	Topic
August 24	Overview of Timeline & Process
August 31	Review APPIC & SP application process & guidelines Read chs. 1 & 2 & relevant sections of ch. 8 Visit APPIC website: 1. The AAPI 2. The Directory 3. The MATCH-News E-mail list
Sept 7	Draft of curriculum vita due (ch. 4). Read <i>Do the work!</i>
Sept 14	Read <i>Do the work!</i> again. Due: 1. Clinical hours calculation (ch. 2) 2. Initial list of your internship sites & application deadlines (use online excel sheet) 3. Your perceived strengths & weaknesses (written in 3 <sup>rd</sup> person) 4. A short description of what looking for in an internship
Sept 21	Draft of essay 1 (Autobiographical statement) (ch. 3)
Sept 28	Draft of essay 3 (Diversity) (ch. 3)

Oct 5	Draft of essay 4 (Research Interests) (ch. 3)
Oct 12	Draft of essay 2 (Theoretical orientation) (ch. 3)
Oct 19	Draft of a cover letter (ch. 3)
Oct 21	Draft of complete application
Oct 26	Interview process (ch 5)
Nov 2	Interview process & role play (Bring to class questions to ask of your site in the interview)
Nov 9	Beyond the interview: the match process (ch 6)
Nov 16	To be determined...
Nov 23	Thanksgiving
Nov 28- December 2	Mock interviews (some time during this week)

<b>Critical dates for you to keep in mind:</b>	
<b>Aug 24 – Sept 14</b>	Arrange recommendation letters with faculty and others. Let them know there is a standardized form this year
<b>September/October</b>	Submit to APPIC your Match registration (after proposal)
<b>Sept 22</b>	Get packets of information to your recommendation letter writers (e.g., CV, what you are interested in, talking points)
<b>Oct 5</b>	Faculty members should have recommendation letters completed
<b>Oct 15</b>	Successful completion of your dissertation proposal meeting by this date. <b>Register for the match</b> after completion.
<b>Oct 17</b>	Submit portion of APPI that I need to approve (Summary of Doctoral Training, including hours, program info) before this date, along with updated strengths/weaknesses
<b>Nov 1</b>	Earliest internship application deadline
<b>December</b>	Internship interviews start. Most are in January
<b>Feb 1</b>	Submit rank order for the Match (Phase I). It would be smart to do this early (computers crash!)
<b>Feb 17</b>	APPIC Match Day, Phase I (official results of the Match released)
<b>Feb 23</b>	Application submission deadline, phase II
<b>March 13</b>	Submit rank order for the Match, phase II
<b>March 20</b>	APPIC Phase II Match day
<b>End of second summer session</b>	Last day to defend dissertation in order to get reduced registration costs (see SP Student Handbook)

Internship Application Checklist	
1. Compute practicum hours	
2. Begin working through the APPIC application	
3. Use the APPIC Directory to find sites that match your interests	
4. Register for the Match	
5. Back up your computer! Now!	
6. Get your Southwest Visa credit card	
7. Prepare curriculum vitae	
8. Request letters of recommendation	
9. Draft application essays	
10. Complete the AAPI	
11. Write individualized cover letters	
12. Submit completed applications	
YOU DID IT! RELAX and WAIT, and then:	
1. Begin to schedule interviews	
2. Practice a sample case presentation	
3. Review materials for each site	
4. Compose your questions for internship sites	
5. Have some great interviews!	
6. Send thank you notes/follow-up letters	
7. Submit rank order for the Match before the deadline	