

EDP 383F PRACTICUM LEVEL 3: School Psychological Services
Spring 2018
Unique # 10290
SZB 444

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Office hours: Wednesday 3-6pm and by appointment

All practicum meetings will be held in SZB 444. Meeting schedule with topics will be provided in a separate document. Class topics and schedule is subject to change based on students' needs and their experiences at their practicum sites. Students are welcomed to suggest topics they would like addressed in the course.

Course Description: The three practica in the School Psychology Program are intended to provide opportunities for students to become oriented to the educational process and to apply their knowledge and skills in a school-based setting. During this semester of practicum the student will be assigned to a local school district and site supervisor. **On-campus didactic instruction and supervision is provided concurrently as a required part of the practicum experiences.** Students should refer to the **Practicum Handbook** for additional information. The goal of the fall semester is for students to become acclimated to school systems. Students' will initially observe their site supervisor and gradually participate in assessments and interventions while the site supervisor monitors and observes their skills. Students will also participate in an ongoing seminar addressing professional issues related to practicum with their university-based supervisor. The Practicum Handbook is available on UT Box under the School Psychology folder.

Prerequisites: Successful completion of Practicum Level 1 or the equivalent.

COURSE REQUIREMENTS:

- **DIRECT HOURS:** As outlined in the **Practicum Handbook**, Doctoral students are expected to spend 8-10 hours a week on-site at practicum and master students are expected to spend 12-15 hours a week on-site at practicum. Practicum students will engage in a minimum of 100 hours (doctoral) or 150 hours (masters) of supervised field experience and complete all required paperwork documenting this experience. Keep in mind that if you are student planning on applying for LSSP internship next year, competing program require up to 200 hours a semester. Students should plan on spending "face time" at the practicum site each week, but can also count hours not at the site that are related to practicum experience (e.g., writing a report, reading a test manual, etc.). This may be scheduled in a way that works best for the student and site supervisor. Students will complete an hours log to document their experiences. An hours log table will be provided to students for use, but doctoral students can choose to use the APPIC hours log.

- **WEEKLY SUMMARY:** Each week at the beginning of class students will turn in a weekly summary sheet documenting what the student did that week for practicum and a *WOW/POW* (WOW- something good from that week; POW – something not so good from that week). Additionally, students can write any questions or reflections that may arise as they work with students and educators in the schools. The purpose of the summary is to promote reflective thought during the practicum process and to facilitate supervision by documenting questions and concerns that arise in field placements. During the first 10-15 minutes of class students will share their WOW/POW in small group while the instructor(s) review weekly summaries. The instructor(s) will compile questions to review with class.
- **SUPERVISION MEETING:** Each student will sign up for at least one meeting with the instructor for on-on-one supervision. Additional supervision will be provided as necessary during class time, office hours, or by appointment.
- **REQUIRED & RECOMMENDED EXPERIENCES:** Each student should complete the required experiences and at least 3 recommended experiences. Students can do more experiences when possible and should attend any recommended experiences provided by the site supervisors when possible. For example, attending any IEP (ARD) meeting would be a good experience. Guiding questions are provided for recommended experiences to help students reflect on the experience.
- If at a new site: turn in the following documents by January 26, 2018 via CANVAS:
 - Student/Site Supervisor Memorandum of Agreement Form with Copy of Site Supervisor's current license
 - Updated copy of Malpractice Insurance
- Turn in the following documents by May 4, 2018:
 - Hours Log (must be signed by site supervisor) (via CANVAS)
 - Student Performance Review (one copy completed by site supervisor and one copy completed by student; both are online through UT Qualtrics)
 - All samples of work products (deidentified) – e.g., assessment reports, Functional Behavior Assessment, consultation projects

Grading:

Grades for this practicum are based on successful completion of practicum requirements and turning in required documents on-time. Grades will also reflect attendance to site and attendance to practicum seminar. Students will be evaluated by on-site supervisor at the end of each semester. The following are examples of behavior that could result in reduction in letter grade and when necessary require the student be put on a written plan to make necessary improvements to continue in the program: poor attendance, not turning in assignments/required documents, ignoring or disregarding ethical and legal guidelines, not completing assigned tasks by site supervisor in timely manner or disregarding timelines, inappropriate or disrespectful behavior towards the site supervisor, lack of communication with site supervisor. Attendance to practicum sites should be a priority for students. Most site supervisors expect regular and consistent attendance. Should the student fail to meet practicum requirements or demonstrate significant problems with professional behavior

related to practicum, the student may be required to retake the practicum to earn course credit.

Self Care: Please be careful about personal disclosures during class discussions. Your confidentiality cannot be assured, and your disclosures might make your classmates uncomfortable. If you use relatives or friends as examples, please protect their privacy by not revealing identifying information about them (e.g., their names, their relationship to you, etc.). Please monitor your reactions to the course material. If you become personally distressed in response to course content, please notify the instructor and seek support from a therapist on campus, or in the community, if needed. Should you become emotionally upset by course content, you may leave class to take a break without explanation or penalty.

Required Text:

School Psychology Program (2013). School psychology program school-based practicum handbook. The University of Texas at Austin: Author.

Recommended Texts:

Canter, A.S., Paige, L.Z., Roth, M.D., Romero, I. & Carroll, S.A. (Eds.) (2011). Helping children at home and school III: Handouts from your school psychologist. Bethesda, MD.:NASP. *(Available on CD-ROM or printed version from www.nasponline.org).*

Thomas, A., & Grimes, J. (Eds.). (2008). Best practices in school psychology-V. Bethesda, MD: National Association of School Psychologists.

Additional Information:

- ❖ Students with disabilities may request appropriate academic accommodations from the Division of Diversity and Community Engagement, Services for Students with Disabilities, 512-471-6259, <http://www.utexas.edu/diversity/ddce/ssd/>. Upon request, according to standard policies at The University of Texas, I will provide appropriate accommodations for qualified students with disabilities.
- ❖ All students should abide by the UT Honor Code (or statement of ethics): <http://registrar.utexas.edu/catalogs/gi09-10/ch01/index.html>. "The core values of The University of Texas at Austin are learning, discovery, freedom, leadership, individual opportunity, and responsibility. Each member of the University is expected to uphold these values through integrity, honesty, trust, fairness, and respect toward peers and community."
- ❖ By UT Austin policy, you must notify me of your pending absence at least fourteen days prior to the date of observance of a religious holy day. If you must miss a class, an examination, a work assignment, or a project in order to observe a religious holy day, you will be given an opportunity to complete the missed work within a reasonable time after the absence.

- ❖ The following are recommendations regarding emergency evacuation from the Office of Campus Safety and Security, 512-471-5767, <http://www.utexas.edu/safety/> :
 - Occupants of buildings on The University of Texas at Austin campus are required to evacuate buildings when a fire alarm is activated. Alarm activation or announcement requires exiting and assembling outside.
 - Familiarize yourself with all exit doors of each classroom and building you may occupy. Remember that the nearest exit door may not be the one you used when entering the building.
 - Students requiring assistance in evacuation shall inform their instructor in writing during the first week of class.
 - In the event of an evacuation, follow the instruction of faculty or class instructors.
 - Do not re-enter a building unless given instructions by the following: Austin Fire Department, The University of Texas at Austin Police Department, or Fire Prevention Services office.
 - Behavior Concerns Advice Line (BCAL): 512-232-5050
 - Link to information regarding emergency evacuation routes and emergency procedures can be found at: www.utexas.edu/emergency