

INTRODUCTION TO MEDICAL AND SCIENTIFIC TERMINOLOGY (CC S306M)
Summer 2014

Time: MTWThF 8:30-10:00

CLA 1.102

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Office Hours: MWF 10:00-11:00

Course websites: www.dibiasiemedterms.com (course related material including PowerPoints)
<http://canvas.utexas.edu/> (grades)

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Course Description

This course is a systematic introduction to medical terminology. You will learn the Latin and Greek prefixes, roots, and suffixes that make up the vast majority of words used in the medical field. You will learn the basics of analysis and correct pronunciation of medical terminology. This course is designed for students interested in pursuing a career in healthcare, so no prior knowledge of Latin or Greek is required.

Course Objectives

Upon completion of the course learners will:

- Define prefixes, roots, and suffixes in medical terminology
- Create medical terminology using learned prefixes, roots and suffixes
- Identify word meanings using learned prefixes, roots and suffixes
- Apply learned medical terminology in context

Course Supplies- Available at the Co-Op or Online

- (Required) M.C. Willis, Medical Terminology: A Programmed Learning Approach to the Language of Health Care. 2nd ed. Lippincott Williams & Williams, 2008. ISBN: 9780781792837
- (Optional) D. Venes ed., Taber's Cyclopedic Medical Dictionary. (Available in electronic form from UT's Library)

Prerequisites

There are no prerequisites for this course.

Evaluation

Evaluation of course material will take the form of individual weekly quizzes. Since much of the healthcare field is a team-based approach, we will also have group quizzes (held on the same day as individual quizzes). Your lowest individual quiz grade will be dropped. Students' performance in the group will be assessed through two peer evaluations. There is no final exam or extra credit for this course.

Individual Quizzes: 70%

Group quizzes 20%

Peer evaluation: 10%

Quiz 1: July 16th

Quiz 2: July 18th

Quiz 3: July 23rd

Quiz 4: July 25th

Quiz 5, Peer Evaluation 1: July 30th

Quiz 6: August 1st

Quiz 7: August 6th

Quiz 8: August 8th

Quiz 9: August 13th

Quiz 10, Peer Evaluation 2: August 15th

Grade Scale

Grades will be assigned on the following scales:

A+ 97-100

A 93-96.9

A- 90-92.9

B+ 87-89.9

B 83-86.9

B- 80-82.9

C+ 77-79.9

C 73-76.9

C- 70-72.9

D+ 67-69.9

D 63-66.9

D- 60-62.9

F 0-59.9

Pass: 60 and above

Fail: 0-59.9

Credit: 60 and above

No Credit: 0-59.9

Additional Policies

PARTICIPATION

Students are expected to attend class daily. Participation is not graded though your absence will hurt your group in group quizzes. Therefore, it is likely that absences will negatively affect your peer evaluation score. Show consideration for your group mates and attend class daily.

MAKE UP WORK

Make up work will **only** be administered in the case of medical emergency (with doctor's note), other emergency (with signed letter by the Dean), religious holiday (with 14 days notice), or athletic commitment (with 14 days notice). Quizzes for excused absences (except in emergencies) must take place BEFORE the absence.

SCHOLASTIC DISHONESTY

Plagiarism or cheating will NOT be tolerated and will result in a 0 for the assignment and will be subject to University procedures under Appendix C, Section 11 of the General Information Bulletin (<http://deanofstudents.utexas.edu/sjs/downloads/InstitutionalRules1112.pdf>). For more information about scholastic dishonesty, contact the Student Judicial Services at 471-2841 or go to <http://deanofstudents.utexas.edu/sjs/scholdis.php>. **Any student caught cheating on an assignment will receive a zero for that assignment and may be reported to the Dean of Students.**

THE UNIVERSITY OF TEXAS HONOR CODE:

The core values of The University of Texas at Austin are learning, discovery, freedom, leadership, individual opportunity, and responsibility. Each member of the university is expected to uphold these values through integrity, honesty, trust, fairness, and respect toward peers and community.

DISABILITIES:

The University of Texas at Austin provides, upon request, appropriate academic accommodations for qualified students with disabilities. Students with disabilities should make known to me any accommodations needed during the first week of the course if possible. The only way to receive accommodations is through SSD. I am not allowed to make accommodations without appropriate paperwork. For more information, contact the Office of the Dean of Students at 471-6259 or 471-4641, or go to <http://www.utexas.edu/diversity/ddce/ssd>.

RELIGIOUS HOLIDAYS:

Work missed due to a religious holiday may be made up if students supply documentation of the holiday at least 14 days ahead of time. Work may be made up for three days after the end of the holiday. (http://www.utexas.edu/provost/policies/religious_holidays)

BEHAVIORAL CONCERNS

Behavior Concerns Advice Line (BCAL)

If you are worried about someone who is acting differently, you may use the Behavior Concerns Advice Line to discuss by phone your concerns about another individual's behavior. Call 512-232-5050 or visit <http://www.utexas.edu/safety/bcal>.

EVACUATION

Occupants of buildings on The University of Texas at Austin campus are required to evacuate buildings when a fire alarm is activated. Alarm activation or announcement requires exiting and assembling outside. Familiarize yourself with all exit doors of each classroom and building you may occupy. Remember that the nearest exit door may not be the one you used when entering the building. Students requiring assistance in evacuation shall inform their instructor in writing during the first week of class.

In the event of an evacuation, follow the instruction of faculty or class instructors. Do not re-enter a building unless given instructions by the following: Austin Fire Department, The University of Texas at Austin Police Department, or Fire Prevention Services office.

COURSE SCHEDULE (subject to change)

Week 1: July 14th-18th

- Basic Term Components
- Integumentary System

Week 2: July 21st-25th

- Musculoskeletal System
- Cardiovascular System

Week 3: July 28th-August 1st

- Blood, Lymphatic, and Respiratory Systems

Week 4: August 4th-8th

- Nervous and Endocrine System
- Psychiatry

Week 5- August 11th-15th

- Gastrointestinal System

I have read the syllabus in its entirety and agree to abide by the policies and dates set forth therein.

(name) _____ (date) _____

Classroom Etiquette

1. Do not be late!!!
2. Raise your hand
3. Do not pack up early
4. Be respectful of your classmates- do not make gestures, laugh, or make disparaging remarks to other students.
5. Do not pull out materials from another class
6. Contribute to group work and allow others to participate

I reserve the right to ask a student to leave the class for failure to obey any of the classroom etiquette rules.

I have read, understood, and agreed to abide by the syllabus and etiquette policy.

Signed,

_____ (date)